



MINIMUM CRITERIA FOR SCOTTISH SAIF MEMBERSHIP

Minimum Period of Trading

To meet the criteria the funeral company must have been trading and providing funeral services to the public for at least 12 months.

Refrigeration

All candidates for membership must have their own refrigeration within their premises or have access to suitable refrigeration as part of a Service Level Agreement, including details of the use and management.

Temporary systems or coffin lid units are not acceptable. (Coffin lid units and child cold blankets may be used in a domestic setting).

Members own premises, owned or leased	Refrigeration as required. Under members control for members own use	Compliant
Members own premises, owned or leased	Refrigeration as required. Under members own control and allows controlled space for other F Ds on commercial basis	Compliant
Hospital or similar premises. Properly drawn up and legal agreement/lease	Refrigeration as required. Managed and under leasing members control for sole use	Compliant
Hospital or similar premises. Properly drawn up and legal agreement/lease.	Refrigeration as required. Managed by member but may be used and accessed by other F Ds or hospital/police.	Non-compliant
Hospital or similar premises. Properly drawn up and legal agreement/lease.	Refrigeration as required. Managed by hospital or operator and may be used and accessed by other F Ds, hospital/police	Non-compliant
Renting space as and when required in non-S SAIF members or other F Ds premises, hospital or similar facility	Refrigeration as required. No sole use or control	Non-compliant

Capacity required is for 1 space per 50 funeral per annum. Both free standing refrigeration and cold rooms are acceptable. The operative term is **'temperature controlled'** which does **not** include air conditioning units. Normal refrigerator or cold room operating temperature should be between 4 and 7 degrees Celsius (39.2 and 44.6 Fahrenheit).



Premises/Facilities

Your business premises should include and make available the following minimum facilities

Premises available to general public

- → Reception area
- → Private area for discussing client's business
- → Private viewing area
- → Toilets for use by clients.
- → Area for preparing tea/coffee/drinks and snacks.

The following facilities may be part of your main premises or in separate premises.

- → Designated area for preparation of deceased which has locked or controlled entry. Must have two sinks (one for hand washing); hot and cold running water; first aid box; easily cleaned and undamaged floor and wall coverings.
- → Contract in compliance with the disposal of clinical waste. (Relevant Acts: The Environmental Protection Act 1990; The Controlled Waste Regulations 2012; The Hazardous Waste Regulations 2005; The Carriage of Dangerous Goods Regulations; Statutory Duty of Care Regulations).

Owners/Management

The owners or managers with operational authority of the funeral business must have at least 12 months practical experience of providing funeral services to the public. They should be of good character and should be free of any serious criminal convictions. (Scottish SAIF recognise the Rehabilitation of Offenders Act 1974). The Scottish Executive will have the right to take up references.

Further Information

Should you be unsure if you meet our requirements, please contact our Quality Assurance and Compliance Officer, Joseph Murren on 07962 076766 or email at qualitycomply@saifscotland.org or our Membership Secretary Declan Maguire on 07487 741894 or email at dec@maguire.partners