



DECLARATION OF OWNERSHIP & DATA PROTECTION

Full Membership

Please ensure that you read the guidelines before completing the form.

SECTION 1: OWNERSHIP

Sole Trader/Partnership/Limited Company (please delete)

I/we declare that I/we the undersigned have ultimate ownership of:

Full Business Name

Signed

Print Name

(one signature compulsory upon application)

Signed

Print Name

(one signature compulsory upon application)

Signed

Print Name

(one signature compulsory upon application)

Private Limited Company Registration Number:

SECTION 2: DIRECTORS & SHAREHOLDERS

Issued Capital (number of Shares):

Please list all directors & shareholders

Director (full name & title)

No. of shares held

Director (full name & title)

No. of shares held

Director (full name & title)

No. of shares held

Director (full name & title)

No. of shares held

Other share holders

No. of shares held

Other share holders

No. of shares held

I/we agree to comply with SAIF's Code of Practice. (Non-compliance can lead to action being taken against you).



SECTION 3: CHECKLIST

The following documents **MUST** accompany the application. None may be omitted.

- 1. Copies of estimates for two recently arranged funerals issues in accordance with SAIF's Code of Practice
- 2. Copies of the funeral accounts, which relate to the submitted arrangements
- 3. Copies of confirmations to families, which relate to the submitted arrangements
- 4. Copies of confirmations to churches/officiants, which relate to the submitted arrangements
- 5. Price list which conforms with SAIF's Code of Practice and CMA Requirements
- 6. Copy of PUBLIC & EMPLOYERS Liability Schedule, (recommend minimum £5 million)
- 7. Payment to process your application. Please see guidelines for amount and payment details
- 8. Completed GDPR consent form on back of declaration
- 9. Completed CPD Form
- 10. Reference form (if applicable)
- 11. Copies of qualifications (if applicable)
- 12. Facilitates Checklist
- 13. Website or other online platform compliant with CMA Legal Orders.

CMA Compliance: This is to remind you that all funeral directors need to comply with the CMA Legal Orders 2021. Please see the guidance notes for further information.



SECTION 4

General Data Protection Regulations

At SAIF we take your privacy seriously and we will treat your personal information with care and confidentiality in line with the UK Data Protection Laws. We shall not share your information with other members of SAIF (funeral premises / associations) without your permission.

For further information please refer to our Privacy Policy <https://saif.org.uk/online-privacy-policy/>

We will use your contact details such as your address, phone number and email address to contact you with any important information about your membership and any information about SAIF.

The information provided will be used for membership subscriptions, quality inspections, invitations to events from SAIF and any other relevant membership requirements.

Please complete the information below if you would like SAIF to pass on your information to our Associates (who are also members of SAIF) so that they may offer you their products and services.

Name

Company Name

Please tick how you would like to be contacted

Telephone Email Post

Date

[You can change your preference at any time by contacting us.](#)