

## ANNUAL GENERAL MEETING

23 March 2024

The Principal York Hotel, Station Road, York, YO24 1AA  
09.30am-1pm

### AGENDA

1. Introduction from the Chief Executive Terry Tennens F.SAIF
2. Welcome from the National President Mark Horton
3. Obituaries read by 2<sup>nd</sup> Vice President Ross Hickton
4. Receive apologies for absence
5. Address from the National President
6. Confirm the minutes of the Annual General Meeting held on 4<sup>th</sup> March 2023
7. To receive the Financial Accounts for the year ending 31<sup>st</sup> December 2023  
by John Helps, Treasurer
8. Report from SAIF Business Centre by Chief Executive Terry Tennens F.SAIF
9. Election of the National Executive Committee (by postal/electronic vote only)
10. Election of the Officers
11. Associates & Value Added
12. To receive the following reports (as tabled):

|        |                                 |                      |
|--------|---------------------------------|----------------------|
| (i)    | SAIF Scotland                   | James Morris         |
| (ii)   | UK Government Relations         | Paul Allcock F.SAIF  |
| (iii)  | Quality Assurance               | Simon Helliard-Moore |
| (iv)   | Membership                      | Gary Staker          |
| (v)    | IFD College                     | James Morris         |
| (vi)   | Professional Standards          | Paul Sillett         |
| (vii)  | SAIF Support / SAIF Care        | Catherine Betley     |
| (viii) | SAIFInsure                      | Brian Hart           |
| (ix)   | SAIF Educate                    | Craig Caldwell       |
| (x)    | Mortuary Matters & Embalming    | Craig Caldwell       |
| (xi)   | Public Relations and Media      | Mark Porteous F.SAIF |
| (xii)  | SAIFCharter                     | tabled               |
| (xiii) | Products and Services           | tabled               |
| (xiv)  | Scottish Government Regulations | Joseph Murren        |
13. Address from incoming National President Declan Maguire
14. Any other business (Any topics must be submitted in writing to the Secretary no less than 7 days, 15<sup>th</sup> March 2024 prior to the meeting)
15. Close of SAIF 2024 Annual General Meeting